State Of California
Commission on Teacher Credentialing
Box 944270
Sacramento, CA 94244-2700
(888) 921-2682
E-mail: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

FOREIGN TRANSCRIPT EVALUATION

Individuals who have completed college or university course work at an institution in a country other than the United States must obtain a complete evaluation of foreign transcripts, degrees*, and other relevant documents prior to applying to the Commission for a California credential, permit, or certificate. A detailed, course-by-course, foreign transcript evaluation is required any time foreign course work is used to meet any credential requirement, even if the foreign course work has been accepted by a college or university in the United States. The only exception to this is for those individuals applying for an Emergency 30-Day Substitute Permit, for which a general report is sufficient.

Foreign transcripts must be evaluated by one of the approved organizations listed on this leaflet in order to be accepted by the Commission. These organizations are private enterprises who charge a fee for their services. Individuals seeking a foreign transcript evaluation must follow the procedures outlined by the organization providing the evaluation. **In all instances, original, official documentation will be required when requesting the evaluation.**

*The bachelor's degree requirement for California certification refers to the equivalent of a four-year (or more) college-level program. Individuals who obtained a credential or teaching certificate in a jurisdiction outside of the United States should also submit a photocopy of that document to the evaluating agency.

AGENCIES APPROVED BY THE COMMISSION FOR FOREIGN TRANSCRIPT EVALUATION

Academic & Professional International Evaluations, Inc.
P.O. Box 5787
Los Alamitos, CA 90721-5787
(562) 594-6498
Website: http://www.apie.org

Academic Credentials Evaluation Institute
P.O. Box 6908
Beverly Hills, CA 90212
(310) 275-3530
(800) 234-1597
Fax: (310) 275-3528
Website: http://www.acei1.com

American Education Research Corporation
P.O. Box 996
West Covina, CA 91793-0996
(626) 339-4404
Fax: (626) 339-9081
Website: http://www.aerc-eval.com

Educational Credential Evaluators, Inc.

P.O. Box 514070
Milwaukee, WI 53203-3470
(414) 289-3400
Fax: (414) 289-3411
E-mail: eval@ece.org
Website: http://www.ece.org

Educational Records Evaluation Service

601 University Avenue, Suite 127
Sacramento, CA 95825
(866) 411-3737
(916) 921-0790
Fax: (916) 921-0793
E-mail: edu@eres.com
Website: http://www.eres.com

Institute for International Credentials Evaluations at California State University, Fresno

5150 North Maple Avenue, M/S 56
Joyal Administration, Room 211
California State University, Fresno
Fresno, CA 93740-8026
(559) 278-7622
Fax: (559) 278-7879
E-mail: iicecsufresno@cvip.net
Website: http://www.csufresno.edu/issp/home/index.shtml

International Education Research Foundation, Inc. Credentials Evaluation Service

P.O. Box 3665
Culver City, CA 90231-3665
(310) 258-9451
Fax: (310) 342-7086
E-mail: *info@ierf.org*
Website: http://www.ierf.org

Request a Detailed Report. On an IERF's application, Section 2, please check the following:

1. *Professional Licensing/Certification.*
   Field: ***Teaching***
   State: ***CA***

World Education Services (WES)

P.O. Box 5087
Bowling Green Station
New York, NY 10274-5087
Telephone: (212) 966-6311
Fax: (212) 739-6120
E-mail: info@wes.org
Website: http://www.wes.org

AND

WES - San Francisco Regional Office
Telephone: (415) 677-9378
Fax: (415) 677-9333
E-mail: sf@wes.org

Additional Information

All of the listed evaluation agencies offer rush services at an additional cost. Contact the agency for more information on fees and other requirements for the evaluation.

If you are seeking a credential to teach in the public schools of California, refer to the leaflets below for specific requirements for teachers prepared outside of the United States.

- Elementary Teaching (Multiple Subject Teaching Credential) (CL-871)
- Secondary Teaching (Single Subject Teaching Credential) (CL-870)
- Special Education Teaching (Education Specialist Instruction Teaching Credential) (CL-872)
- Day-to-Day Substitute Teaching (Emergency 30-Day Substitute Teaching Permits) (CL-505P)
- All Other Teaching – visit the Commission's website at http://www.ctc.ca.gov