



SPECIAL EDUCATION PROGRAMS GENERAL INFORMATION

PROGRAM DEADLINES:

Spring Semester applications due **October 15**
Fall Semester applications due **March 15**

Both the Special Education Program Application and the University Graduate Admission Application are due on or before the above deadlines. These deadlines are the same date from year to year. If the deadline falls on a weekend or holiday, department applications will be accepted the next working day following the deadline. **Please note that Graduate Division applications must be submitted online on or before the deadline regardless of what day the deadline falls.**

ATTEND AN INFORMATION MEETING

Meetings are held regularly by the Credential Services Office. Visit our web site, www.sfsu.edu/~cstpc/infomeet.html for a schedule. Meetings are designed to inform prospective students of the best possible way to meet the requirements for admission to the program. Explanation of the requirements, a description of the program, and timelines are discussed. All applicants are strongly encouraged to attend an information meeting.

REQUIREMENTS FOR THE SPECIAL EDUCATION PROGRAMS

Requirements for ALL applicants:

- Online Graduate Application and graduate admission requirements
- Special Education Program Application
- Processing fee \$25.00
- Official Transcripts from all colleges or universities attended
- Bachelor's Degree: must be posted before starting the program
- GPA: 3.0 overall in baccalaureate coursework
- Statement of Purpose
- Letters of recommendation – minimum of two
- Résumé

Requirements for credential applicants ONLY:

- Early Field Experience in a public classroom setting (*Orientation & Mobility applicants are exempt*)
- Subject Matter Competency (*Early Childhood Special Education and Orientation & Mobility applicants are exempt*)
- Basic Skills Requirement (*see requirements section for further information*)

SUBMIT ALL PROGRAM MATERIALS TO:

Credential Services Office **ATTN: Credential Admissions SPED**
College of Education - **Burk Hall 244**
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132-4158

- **Submit all Program Application documents together in one package**
- **Please make sure your full name appears clearly on every document**

ADMISSION PROCEDURES

The faculty reviews all applications after the deadline. There are no rolling admissions. Faculty may require interviews for some applicants. **Applicants will be notified by mail eight to ten weeks after the deadline regarding admission decisions.** Applicants must meet both department and university requirements to be formally admitted to the program and university.

PROGRAM AREAS IN SPECIAL EDUCATION

Masters applicants may apply solely to the master's degree. Credential applicants must apply to both credential and master's degree.*

▶ **Early Childhood Special Education**

Education Specialist Credential / Master of Arts / Certificate / Added Authorization

This program emphasis is designed to provide special education personnel with the skills to successfully facilitate the development of young children (birth to 5 years) with disabilities. Emphasis is placed on providing culturally competent family-centered services through an interdisciplinary approach.

▶ **Guide Dog Mobility**

Certificate / Master of Arts

Guide dog instructors teach people who are blind to travel by using specially trained dog guides. Specialized course work in guide dog mobility is completed on the campus of Guide Dogs for the Blind in San Rafael, California (approx. ½ hour north of the SFSU campus.)

▶ **Mild/Moderate Disabilities**

Education Specialist Credential / Master of Arts

The program includes topics in mild to moderate mental retardation, specific learning disabilities, other health impairments, and serious emotional disturbance. Curriculum development and instructional practices in multiple natural environments are stressed.

▶ **Moderate/Severe Disabilities**

Education Specialist Credential / Master of Arts

The program includes topics in autism, deaf-blindness, moderate to severe mental retardation, and multiple disabilities, and serious emotional disturbance. Curriculum development and instructional practices in multiple natural environments are stressed.

▶ **Orientation and Mobility**

Clinical Rehabilitative Services Credential / Master of Arts

The coursework and field experiences prepare professionals to teach skills of independent travel to people who have

visual impairments, including those with multiple disabilities. Curriculum includes skills of independent travel in indoor and outdoor environments; orientation; sensory and motor development; concept development; daily living skills; use of low vision and electronic travel devices in travel. Program emphasizes instruction of people aged birth through senior years. There is also a Guide Dogs emphasis. Contact the program advisor for more details.

▶ **Physical and Health Impairments**

Education Specialist Credential / Master of Arts

The program includes topics in orthopedic impairment, other health impairments, multiple disabilities, and traumatic brain injury of children, youth and adults. Coursework emphasizes augmentative and alternative communication, assistive technology, literacy and collaborating teaming.

▶ **Visual Impairment**

Education Specialist Credential / Master of Arts

This program emphasis is placed on collaboration, working with families, and an approach to individual differences to address the disability-specific needs of the diverse population of students who are blind or who have low vision. Curriculum covers assessment, independent living skills, Braille, technology, and other rehabilitative tools.

▶ **Autism Spectrum Graduate Certificate**

Certificate

The Autism Spectrum graduate certificate is designed to prepare professionals to meet the unique educational needs of learners on the Autism Spectrum. Through participation in coursework that includes embedded field experiences, students will acquire working knowledge of current training models, strategies and philosophies to guide them in working with individuals on the autism spectrum at the early childhood, elementary and secondary/transition level. Applicants must have completed all Level I coursework or be in the process of finishing before applying to this certificate program.

- **Preliminary Level I Education Specialist Credentials** are required to teach in a self-contained Special Education classroom in California public schools. Preparation for an Education Specialist Credential is two tiered: Preliminary Level I and Professional Clear Level II. Upon completion of Level I, candidates may secure a teaching position in their area of specialization and begin their Level II program. Candidates are allowed five years to complete the Level II program.
- **Clinical Rehabilitative Services Credentials in Orientation and Mobility** provide preparation to teach orientation and mobility techniques to individuals who are visually impaired or blind from infancy through adulthood.
- **The Master of Arts in Special Education** is a degree individually designed to emphasize professional goals in research and leadership and to provide advanced preparation for careers in education, in other public and private agencies serving people with disabilities and in other related human service fields.
- **Certificates** provide supplemental training in an area of interest. Certificates are for educators and related professionals. Students in a certificate program must hold a master's degree in the field of special education or other related human service area, or may pursue a master's degree and certificate concurrently.

***All credential applicants must apply to both a credential and master's degree. The only exception made is for credential applicants who previously have earned a master's degree in Special Education.**

CSU GRADUATE APPLICATION REQUIREMENTS FOR ADMISSION

Submit the Graduate Application online and the transcripts to Graduate Admissions. Please submit this application *prior* to submitting the department application.

- 1. UNIVERSITY APPLICATION:** Apply to San Francisco State University's Graduate Division, using the Graduate/Post-baccalaureate application to The California State University. Application information can be found on the Graduate Division webpage – www.sfsu.edu/~gradstdy. The application can be filled out online at www.csumentor.edu. You can also check the status of your application at www.sfsu.edu/online/appstat.htm.

When filling out the online application:

- Choose the Major/Program Objective – Special Education [MA] **OR** Special Education [Credential /MA]
 - Choose the Degree Objective – MA – **all applicants must choose this**
 - Choose the Credential Objective – Special Education (your emphasis) – **Credential applicants only**
 - The application must be submitted online by department deadlines
- 2. FEE:** There is a \$55 fee for this application. You can pay online at the time of the application submission or you can pay Graduate Admissions after you have submitted your application.
 - 3. TRANSCRIPTS:** Submit **one** official set of *sealed* transcripts from *every* college or university attended to the SFSU Graduate Admissions, ADM 250, 1600 Holloway Avenue, San Francisco, CA 94132. Transcripts should be sent to you and submitted either in person or by mail as one packet. If you have previously attended SFSU, you *may* not need to send transcripts to Graduate Admissions. Please check with Graduate Admissions regarding their transcript policies.
 - 4. TOEFL:** If you are an international student or if you have a bachelor's degree from outside the United States, please contact Graduate Admissions directly. There may be additional admission requirements for admission, such as the Test of English as a Foreign Language (TOEFL).

SPECIAL EDUCATION PROGRAM REQUIREMENTS FOR ADMISSION – ALL APPLICANTS

Submit the Program Application to Burk Hall 244 either by mail or in person.

The following requirements 1-8 are for ALL Special Education applicants.

- 1. PROGRAM APPLICATION:** Candidates must complete a separate Special Education Program Application. The application can be downloaded at http://coe.sfsu.edu/cstpc/cstpc_/apply.html or <http://www.sfsu.edu/~spedcd/apply.html>.
- 2. PROCESSING FEE:** A \$25.00 processing fee is charged for the Special Education program application. Applicants should pay at the Bursar's office. The Bursar will stamp the payment slip included with the program application. If applicants cannot pay in person at the Bursar's office, a check or money order payable to SFSU can be included with the program application attached to the filled out payment slip.
- 3. TRANSCRIPTS:** Submit **one** official set of sealed transcripts from *every* college or university attended. This is in addition to transcripts for the CSU Graduate application. You should collect all official transcripts and submit them with the application. SFSU transcripts can be unofficial copies from MySFSU. Credential applicants must have foreign transcripts evaluated by a state approved agency. Visit the CTC website for a list of agencies: www.ctc.ca.gov/credentials/leaflets/cl635.pdf.
- 4. GPA:** The minimum GPA accepted for **all Special Education applicants** is 3.0 overall in all baccalaureate coursework.
- 5. DEGREE:** Applicants must have earned a bachelor's degree or higher from a regionally accredited college or university. Applicants with degrees from outside the United States must have the equivalent of a bachelor's degree from a US regionally accredited institution. The degree must be awarded before enrolling in a Special Education program. If the degree is not awarded at the time of the application deadline, applicants must provide transcripts at the time of application and updated transcripts once the degree has been awarded.
- 6. STATEMENT OF PURPOSE:** Submit a typed essay outlining the reasons you want to enter the selected program area. Include experiences and personal attributes that illustrate a potential for success in the program and in the field of special education. Applicants might also include professional goals for the future. The statement should be 1 – 3 double spaced pages.
- 7. LETTERS OF RECOMMENDATION:** Submit at least two letters of recommendation. It is preferred that letters come from individuals who have observed and collaborated with you in a professional or educational setting. Additionally, it is recommended that the letters be written by people who can comment on your experiences with people with disabilities and / or in an educational setting. It is also appropriate to have recommendations from those who can speak to your academic ability and potential for success in a graduate-level program. Additional letters beyond the required two will also be accepted to augment the

application. Letters need to be typed on professional letterhead with original signatures. Letters from relatives are not appropriate.

8. **RÉSUMÉ:** You may include information about your academic, employment, and volunteer experiences that are pertinent to your application and program objective.

SPECIAL EDUCATION PROGRAM REQUIREMENTS – CREDENTIAL APPLICANTS ONLY

9. **EARLY FIELD EXPERIENCE*:** Candidates must demonstrate that they have fulfilled a minimum requirement of 45 hours of Early Field Experience *prior* to applying to an Education Specialist Program. This Early Field Experience requirement must be met by volunteer or work experience in a K-12th grade classroom with a California Credentialed Teacher or a documented field experience deemed equivalent. *The Early Field Experience must represent your program choice and be in the kind of environment that matches the credential you are seeking.*

It is recommended that one of the two required letters of recommendation be written by someone who supervised the Early Field Experience. A form is included in the application that needs to be signed by this person.

Agencies that can assist you in finding field experience locations are the San Francisco School Volunteers/San Francisco Education Fund (www.sfedfund.org), Pacifica School Volunteers with opportunities for pre-school, kindergarten and first grade, (www.pacificasd.org/curriculum/pacificaVolunteers/index.htm), or the SFSU Community Involvement Center (<http://cic.sfsu.edu>). You may also call your local school district for more options. You can find a more extensive list here: http://coe.sfsu.edu/cstpc/cstpc_/downloads/Agencies-Serving-School-Volunteers.pdf

***Orientation and Mobility Program applicants are exempt from having field experience in a school setting prior to applying. However, having related experience is still highly desirable.**

10. **SUBJECT MATTER COMPETENCY**:** The Commission on Teacher Credentialing requires that Education Specialist candidates prove they possess a body of appropriate knowledge that reflects California State Standards. Education Specialist Credential candidates have a choice of subject areas; they can choose **multiple subjects competency** or **single subject competency**. Those who have already met subject matter competency as a prerequisite to earning another California teaching credential do not have to repeat this requirement if they can provide a copy of a valid credential. *For credential purposes, competency in either multiple subjects or any single subject is acceptable. Employers may require competency in a particular subject area for certain positions. For example, if employed at an elementary school, your employer may require multiple subjects competency through testing.*

****Early Childhood Special Education and Orientation and Mobility applicants are exempt from this requirement**

A. Multiple Subjects Competency

For Multiple Subjects Competency, all three (3) multiple subjects subtests of the CSET (California Subject Examinations for Teachers) must be passed. **Admission will not be offered to anyone who has not passed all sections.** Registration can be done on-line at www.cset.nesinc.com.

B. Single Subject Competency

For Single Subject Competency, all appropriate subtests for one subject area of the CSET (California Subject Examinations for Teachers) must be passed. The number of subtests vary depending on the subject area. **Admission will not be offered to anyone who has not passed all appropriate sections.** Please read the website carefully before registering to ensure that you will be taking the appropriate tests. If you have questions, call the Teacher Preparation Center (415.405.3594) for assistance. Registration can be done on-line at www.cset.nesinc.com.

11. BASIC SKILLS REQUIREMENT: Choose one of the following options to fulfill this requirement:

- A. **CBEST (California Basic Skills Examination)** Submit a *photocopy* of the results. Register on-line: www.cbest.nesinc.com.
- B. **Out-of-State Basic Skills Exam.** Submit a *photocopy* of the results. Not all states' Basic Skills Exams have been approved by the CTC. Contact the Teacher Preparation Center to find out if the test you took is approved. For more information on specific tests, contact the appropriate Department of Education for the state in which you want to take the test.
- C. **CSET: Multiple Subjects + Writing Skills.** All three sections of the Multiple Subject CSET exam must be passed as well as the CSET Writing Skills test. Submit a *photocopy* of the results. Register on-line: www.cset.nesinc.com. *Not recommended for those taking the Single Subject CSET exams.*
- D. **CSU EAP Placement Tests (Early Assessment Program).** These are usually taken in the spring of your 11th grade year. Results must state College Ready OR Exempt. This test is given to California high school students only. Submit a photocopy of the results.

- E. **CSU ELM/EPT (Entry Level Math/English Placement Test).** These tests are taken by incoming CSU freshmen. ELM passing results: 50 (550 prior to March 2003) EPT passing results – 151. Submit a photocopy of the results or a printout from MySFSU or similar CSU student system. Results must show a score.

STUDENT TEACHING REQUIREMENTS – TO BE MET AFTER ADMISSION

The following items are listed to inform candidates of additional requirements that have to be met **PRIOR** to student teaching in a Level I Education Specialist credential program. See student teaching application for deadlines.

- **Student Teaching Application:** all Education Specialist credential and Clinical Rehabilitative Services candidates must complete a student teaching application. Forms are available in the Department of Special Education, Burk Hall 156, 415/338-1161 or www.sfsu.edu/~spedcd.
- **Certificate of Clearance:** In accordance with California state law and Education code, all teaching credential applicants must go through a background check. All applicants must apply for a Certificate of Clearance with the Commission on Teacher Credentialing (CTC) **OR** submit proof of prior completion of the clearance. *Acceptable documentation in lieu of a Certificate of Clearance:* valid credentials or permits issued by the CTC, including substitute, pre-intern, clear or preliminary, or Child Development permits. District or other job related clearance is not acceptable. Submit a photocopy of the document or a print-out from the Commission on Teacher Credentialing website <https://teachercred.ctc.ca.gov/teachers/index.jsp>.
- **TB Test:** TB test verification should be a **photocopy** of a note or card from a Doctor. A negative skin test or a letter from a doctor verifying a clear chest x-ray is acceptable. Test or x-ray evaluation should be valid at the time of student teaching. The term of validity is two years.

AWARDING OF THE PRELIMINARY LEVEL I EDUCATION SPECIALIST CREDENTIAL

The following items are listed to inform candidates of additional requirements that will have to be met *prior* to the awarding of an Education Specialist credential.

- Candidates must meet the **U.S. Constitution requirement** either by course work or examination. The Teacher Preparation Center can check your transcripts to see if a course you have already taken meets the requirement. You can find a list of testing sites here: <http://coe.sfsu.edu/cstpc/usconstitution.htm>.
- **RICA (Reading Instruction Competency Assessment):** All candidates seeking a Preliminary Level I Education Specialist Credential (*Early Childhood Special Education is exempt*) must prove possession of the knowledge and skills for effective reading instruction. For information and registration: www.rica.nesinc.com.
- **Satisfactory completion of all courses and fieldwork**
- **Credential Processing Fee:** SFSU charges all credential students a \$25 fee for each credential recommendation.

CERTIFICATE OF CLEARANCE ONLINE APPLICATION INSTRUCTIONS

Have your fingerprints taken via LiveScan

- Print three (3) copies of the LiveScan form: www.ctc.ca.gov/credentials/leaflets/41-LS.pdf
You must use the CTC LiveScan form. If you had your fingerprints taken at a district or for another type of job, these will NOT be electronically submitted to the CTC.
- Visit a LiveScan Operator – usually a \$60-\$80 charge.
 - SFSU Department of Public Safety – call 415.338.7200 for an appointment. **Or**
 - See the State Attorney General’s website for a list of LiveScan operators by county: www.ag.ca.gov/fingerprints/publications/contact.htm

Complete the online application at the CTC website

- Go to: <https://teachercred.ctc.ca.gov/teachers/index.jsp>
- On the next page, click on **Direct Application**
- Fill in the required fields and click the **Continue** button until the application is completed.
- Pay the fee – \$29.50
- Print out verification that you completed the application for your personal records.
- Once your COC is processed it can be printed from the Internet. **Please do NOT submit the “Printer Friendly” copy. The document needs to list: your name, the document number and the issuance date.**
- After two weeks, log in to the **Credential Look-up** on the CCTC website: <https://teachercred.ctc.ca.gov/teachers/PersonalSearchProxy>. If your COC does not appear keep checking this site.
- **Submit a copy of the Certificate of Clearance to the Teacher Preparation Center, BH 244.**

PROFESSIONAL CLEAR LEVEL II REQUIREMENTS FOR EDUCATION SPECIALISTS

Candidates may enter the Professional Clear Level II Education Specialist program upon completion of their Preliminary Level I sequence and upon employment as a special education teacher in their credential area. Candidates have 5 years in which to complete a Professional Clear Level II program. During those five years, candidates must complete a minimum of 2 years of full-time teaching employment in addition to program requirements. All programs include the requirements below:

- **An Individualized Induction Plan**

SPED 740 Induction Plan: Development and Implementation 1 unit

This must be taken during the first semester of Level 2 and the exit semester of Level 2.

9-15 units taken according to level 2 program guidelines and consultation with program advisor

See the program handouts available in the Department of Special Education main office and on the Department website www.sfsu.edu/~speded or in the Credentials Services Office. Meet with your advisor for information about specific course requirements and options.

- **Health, Drug, Education and Nutrition:**

Any Commission on Teacher Credentialing–approved health class can be used to meet this requirement. SFSU offers two courses to meet this requirement.

HED 635 Secondary School Health 1 unit

HED 630 Elementary School Health 3 units

- **A course in Computer Applications in Education:**

ITEC 601 Computer Fundamentals for Teachers 1 units

(You must obtain approval from the Department of Special Education Chairperson to substitute this course.)

- **CPR Requirement:** may be met through either the American Red Cross Community Level CPR course, or the American Heart Association Level B or Heartsaver course, or equivalent. Certification must be in infant, child and adult CPR. On-line CPR certification is not accepted.

CONTACT INFORMATION

Office Name	Students can:	Location/hours	Phone, fax, web, email
Teacher Preparation Center Credential Services Admissions & Analysts	<ul style="list-style-type: none"> ask general questions about teacher credentialing view job/volunteer opportunity postings pick up or drop off an application for admission to the credential program view their credential program file apply to the CCTC for a credential 	Burk Hall 244 M-Th 10-12 and 1-4:30 F 1-3	P: 415-405-3594 F: 415-338-1940 credinfo@sfsu.edu www.sfsu.edu/~cstpc
Cahill Learning Resource and Media Lab	<ul style="list-style-type: none"> view and check out books and videos, including curriculum and lesson plan guides, children's literature, education theory books and professional journals use media equipment use space to study work on group projects 	Burk Hall 319 M, T 1-7 p.m. W, Th 1-6 p.m. F 1-5 p.m.	P: 415-338-3423 coe.sfsu.edu/cahill/index.htm
College of Education Graduate Office	<ul style="list-style-type: none"> get scholarship information turn in graduate forms 	Burk Hall 240 M-F 1-5	P: 415-338-2051 Retta@sfsu.edu http://coe.sfsu.edu/coe/gradoffice.php http://coe.sfsu.edu/coe/scholarships.php
Department of Special Education	<ul style="list-style-type: none"> Make an appt. with an academic advisor Drop off something for Faculty mail boxes obtain SPED course information Apply for student teaching 	Burk Hall 156 M-F 10-12 and 1-4:30	P: 415-338-1161 F: 415-338-0566 spedcd@sfsu.edu http://www.sfsu.edu/~spedcd
Graduate Division	<ul style="list-style-type: none"> check the status of their student standing 	GradStop in Admin Bldg 254 M-F 9-5	P: 415-338-2234 F: 415-405-0340 gradstdy@sfsu.edu www.sfsu.edu/~gradstdy
Financial Aid	<ul style="list-style-type: none"> get help with state and federal financial aid programs 	One Stop in Student Service Bldg. M-Th 8:30-7:00 F 8:30-5:00	P: 415-338-7000 F: 415-405-0340 www.sfsu.edu/~finaid
Bursar's Office	<ul style="list-style-type: none"> pay registration and other fees find out deadlines and directions for payment 	Administration Building 155 or One Stop, Student Services (check web for hours)	P: 415-338-1281 www.sfsu.edu/~bursar/welcome.htm
Career Center	<ul style="list-style-type: none"> view job postings get resume help get career fair information 	Student Services Bldg. 206 M-F 8:30-4:30	P: 415-338-1761 www.sfsu.edu/~career also www.edjoin.org has job listings for most districts and charter schools in California



**SPECIAL EDUCATION PROGRAMS
APPLICATION**

FALL DEADLINES:

Fall Semester applications are due **March 15**

Spring Semester applications are due **October 15**

We will accept department applications in person on or before the deadline date, or postmarked on or before the due date.

This deadline is the same date from year to year. If the deadline falls on a weekend or holiday, department applications will be accepted the next working day following the deadline. Please note that the University Graduate application must be submitted online on or before the deadline regardless of what day the deadline falls.

For an explanation of requirements, see the Special Education General Information Packet.

Turn in ALL Special Education Program application materials together in one packet by the deadline.

Make sure your full name appears clearly on every document.

SUBMIT DEPARTMENT APPLICATION MATERIALS TO:

Credential Services Office ATTN: Credential Admissions – SPED
College of Education - Burk Hall 244
San Francisco State University
1600 Holloway Ave.
San Francisco, CA 94132-4158



**SPECIAL EDUCATION PROGRAMS
APPLICATION CHECKLIST**

CSU GRADUATE APPLICATION

CSU Graduate Application

To be completed online at www.csumentor.com. Please submit this **prior** to submitting a department application. No proof of this application needs to be submitted to the department.

Graduate Application Fee \$55.00

Payable online at the time of application submission or at the SFSU Bursar's office.

Official transcripts from **all** colleges or universities attended

Full set of official, sealed transcripts submitted to **SFSU Graduate Admissions, ADM 250**.

International applicants will need to see the Graduate website (www.sfsu.edu/~gradstdy) for further requirements.

SPECIAL EDUCATION PROGRAMS APPLICATION PACKET

Include all of the following items in one large envelope to the Teacher Preparation Center, Burk Hall 244:

Items ALL applicants must submit:

Special Education Programs Application

Processing Fee \$25.00

Submit the fee slip (included in the application) either stamped by the SFSU Bursar OR filled out with a check attached made out to SFSU.

Official transcripts from all colleges or universities attended

Full set of official, sealed transcripts. This is in **addition** to the set submitted to Graduate Admissions.

Statement of Purpose

1-3 pages, double spaced

Letters of recommendation (minimum of two)

One letter could verify Early Field Experience. All letters should be on letterhead.

Résumé

Items CREDENTIAL applicants must also submit:

Early Field Experience Form

Orientation & Mobility applicants are exempt from this requirement.

Subject Matter Competency Requirement

Submit either a **photocopy** of the CSET test scores OR proof of registration.

Early Childhood Special Education and Orientation & Mobility applicants are exempt from this requirement.

Basic Skills Requirement

Submit a **photocopy** of test results OR proof of registration.



**SPECIAL EDUCATION PROGRAMS
APPLICATION**

CONTACT INFORMATION

Semester: Fall or Spring _____ SSN _____ SFSU ID _____ Date of birth _____

Name _____

Mailing Address _____

Phone _____ Alternate Phone _____ Email _____

ACADEMIC INFORMATION

Degrees earned or in progress:

Bachelor's Degree: Date (to be) granted _____ Academic Major _____
Institution _____

Master's Degree: Date (to be) granted _____ Academic Major _____
Institution _____

SPECIAL EDUCATION PROGRAMS OPTIONS

Please indicate your choice:

**MASTER OF ARTS IN SPECIAL
EDUCATION (501535)**

Identify area of emphasis:

- Early Childhood Special Education
- Guide Dog Mobility
- Mild/Moderate Disabilities
- Moderate/Severe Disabilities
- Orientation & Mobility
- Physical & Health Impaired
- Visual Impairment

CREDENTIALS & Master of Arts (select only one):

Education Specialist:

- Early Childhood Special Education (435) & MA (501533)
- Mild/Moderate Disabilities (468) & MA (501533)
- Moderate/Severe Disabilities (469) & MA (501533)
- Physical & Health Impairment (472) & MA (501533)
- Visual Impairment (471) & MA (501533)

Clinical Rehabilitative Services Credential:

- Orientation & Mobility (904) & MA (501533)

SFSU GRADUATE CERTIFICATES

- Autism Spectrum (238)
- Early Childhood Special Education (202)
- Guide Dog Mobility (248)

CREDENTIAL AUTHORIZATIONS

- Early Childhood Special Education Certificate

APPLICANT SIGNATURE

I have read and understood the instructions and information given to me in this document. All information I am submitting is true and correct.

Name: _____ Date _____

EARLY FIELD EXPERIENCE

Title 5 Regulations from the *California State University Chancellor's Office* requires each Education credential candidate to have participated in a supervised Early Field Experience in a **school setting** prior to admission to a credential program. Applicants for an Education Specialist Credential should fulfill a minimum requirement of 45 hours of field experience **prior** to entrance into an Education Specialist Credential Program.

Note: The classroom experience should match the credential program for which you are applying (Mild/Moderate, Moderate/Severe, Visual Impairment, etc.)

The classroom teacher who has observed you in his/her classroom as a volunteer or as a paid aide is in the best position to give us this information. Others who might be in position to assess your potential based on your classroom experience could be the principal of the school or another district administrator.

SFSU permits a variety of options in meeting this requirement. Below, please indicate which option you have met (must match the credential program for which you are applying.) **For Intern applicants:** Due to new state regulations it is recommended that you complete this 45 contact hours in a classroom that has some students who are English Language learners.

- _____ 1. Completion of 45 hours paid experience as a teacher aide or teacher assistant the majority of which time has been direct contact with students.
- _____ 2. Completion of 45 hours as a classroom teacher either in a public school with an emergency credential, as a substitute teacher, or in a private school.
- _____ 3. Completion of 45 hours working with students as a volunteer in a special education classroom with a credentialed teacher.
- _____ 4. Completion of 45 hours working with students as a volunteer in a general education classroom that also included students with special education designation with a credentialed teacher
- _____ 5. I have completed the following activity that is equivalent to above activities. Attach a description of this activity and verification of completion.

The Early Field Experience is an important part of your application because it verifies that you have first hand experience in a special education classroom setting. All of our credential courses are based on your first hand experience and preliminary understandings of, or exposure to, the teaching/learning process in a special education classroom.

Credential program applicant name _____

School _____ City _____

Grade Level(s) _____ Inclusive Dates: _____

Environment:

- Early Childhood Special Education
- Inclusion
- Mild Moderate
- Moderate/Severe
- Physical/Health Impairment
- Visual Impairment
- Other _____

Teacher or Other Authorized Signature _____ Print Teacher Name _____ Date _____

SFSU COLLEGE OF EDUCATION

ADMISSIONS APPLICATION FEE

LAST NAME FIRST

TELEPHONE NUMBER

SFSU I.D. NUMBER

SEMESTER

PAY AT CASHIER

Student Services Building, 1st floor

SFSU Bursar's Office

SAN FRANCISCO STATE UNIVERSITY

1600 Holloway Avenue

San Francisco, CA 94132-4158

415-338-1281

<i>ACTION</i>	<i>FEE</i>	<i>ACCOUNT</i>
Application for Admission	\$25	73480 <input type="checkbox"/>

Please return **PAID** receipt **with** completed application to:

Credential Admissions, BH 244
College of Education
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132-4158

THIS AREA IS FOR SFSU BURSAR OFFICE USE ONLY