



**San Francisco Gear Up Consortium  
San Francisco State University  
College of Education**

**Job Title:** **Academic Tutors**

**Salary:** \$ 12/hour

**Organization:** San Francisco State University  
San Francisco Unified School District, GEAR UP program

**Location (s):** San Francisco Middle Schools

**Timeline:** School Year

**Immediate interviews**

---

**Program Description:**

Gear Up (Gaining Early Awareness and Readiness for Undergraduate Programs) is a federally funded US Department of Education program. The basic objectives of the program are to promote equal access to education and educational excellence through partnerships with colleges and universities, organizations, and the community. Our goal centers on the need to create both systemic and sustainable school improvements that leads to increase college preparedness and participation rates for low-income and under-represented students and to educate their parents and guardians about the college process.

**Job Description:**

SFSU GEAR UP is seeking tutors who will utilize innovative and creative methods to help students with their course work assignments and increase their skill level in a particular subject. The tutors will be responsible for providing middle school students with support and assistance in-class, during lunch, and after school in the following academic subjects:

- Math
- English
- Science

**Preferred second language skills:** Chinese and Spanish

---

**How to Apply:** See application on back of flyer

**Contact:** Rita Yee, Coordinator, SFSU Gear Up

**Location:** College of Education, Cahill Laboratory, BH 319

**Email:** [ryee@sfsu.edu](mailto:ryee@sfsu.edu)

**Phone:** 415-338-1497

**GEAR UP ACADEMIC TUTOR APPLICATION**

Date Received:

1600 Holloway Avenue, San Francisco State University, College of Education  
Cahill Laboratory, BH 319, San Francisco, CA 94132-4252  
Contact Person: Rita Yee (415) 338-1497

- \* Complete application
- \* Hand deliver or mail application

Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_

Student ID # \_\_\_\_\_

Address (Number, Street, City, State-Zip) \_\_\_\_\_

Telephone: Residence ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

**GENERAL INFORMATION**

- 1. I can tutor the following subjects:  
 English  Math  Science  OTHER \_\_\_\_\_
- 2. Do you agree to enroll in a 3-unit EED training course?  Yes  No
- 3. Are you available to work up to 10 hours a week between 8 AM to noon ?  Yes  No
- 4. Are you interested in a teaching career?  Yes  No
- 5a. Are you presently employed?  Yes  No 5b. May we contact your employer?  Yes  No
- 6. Have you been convicted of a felony?  Yes  No

**KNOWLEDGE, SKILLS AND ABILITIES**

7. List language(s) you speak, write and read fluently?  
\_\_\_\_\_

8. List hobbies or special skills  
\_\_\_\_\_

\*9. Describe your paid and volunteer experiences that are applicable to this position. Use separate sheet and attach to application. Attach resume and unofficial transcripts

10. Semester graduating Fall \_\_\_\_\_ Spring \_\_\_\_\_

11. Major \_\_\_\_\_ Minor \_\_\_\_\_

\*include information with application

**OPTIONAL**

12. Ethnicity \_\_\_\_\_

13. Gender  Male  Female

**THIS APPLICATION IS NOT COMPLETE UNTIL THE FOLLOWING IS READ AND SIGNED**

I certify that all the information on this form is true and correct. If employed, I will promptly inform my employer of any changes on this application. I am aware that the SFSU College Work-Study employment is part-time and temporary.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Send/or deliver completed applications to:  
GEAR UP  
San Francisco State University  
College of Education, Cahill Laboratory, BH 319  
1600 Holloway Avenue,  
San Francisco, California 94132  
Attn: Rita Yee